



## Singleton & Charlton Parish Council

**Members of Singleton & Charlton Parish Council are invited to the Full Parish Council Meeting and Annual Parish Meeting on Wednesday 17<sup>th</sup> May 2023, 7pm at The Cricket Club**

### Members of the Public

Members of the Public are very welcome to attend, you will be given the opportunity to speak at Item 7 on the agenda.

All attending are reminded that mobile devices should be switched to silent for the duration of the meeting.

**The meeting will be recorded, to enable the clerk to produce accurate minutes. The recording will be deleted after the minutes are approved.**

### AGENDA

1	<b>Apologies for Absence –</b>	2 mins
2	<b>Election of Chairman</b>	2 mins
3	<b>Election of New Councillor – Acceptance of Office</b>	2 mins
4	<b>Co-Option of New Councillors</b>	
5	<b>Declaration of Council Members of personal interests in any of the agenda items below</b>	2 mins
6	<b>Minutes of the last Parish Council Meeting</b> – to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 15 <sup>th</sup> March 2023. Correction to Minutes, Agenda Item 7, the Environmental Protection Agency to be changed to The Office for Environmental Protection (OEP). Centurion Way Ramp? An additional correction to Agenda Item 6, the new ramp for the Centurion Way is being built behind West Dean School not at the old railway station.	2 mins
7	<b>Chairman’s Annual Report</b>	5 mins
8	<b>County Councillor Report</b> – Mr Jeremy Hunt, Chichester North Division – WSCC	5 mins
9	<b>District Councillor Report</b> – Mr Henry Potter, Goodwood Ward	5 mins
10	<b>Public Open Forum</b> – 15 minutes is allowed for the public to ask questions relating to this agenda or matters affecting the Parish	15 mins
11	<b>Village Matters – Decisions Required</b> Playground Equipment – Agree purchase of Zip Wire and Roundabout - RT CHS Update & TRO’s – TM Accessibility Project/The Leys Parking Update, Agree Contractor - VN	25 mins

	Update on Southern Water & Flooding – TM Flood Action Plan & Vulnerable People List – VN	
13	<b>Finance</b> Review of Expenditure v Budget, approval of the Accounts and Bank Reconciliations for the period ending 30 <sup>th</sup> April 2023 Money Received – Payments for Consideration – <b>Annual Audit</b> Approve Annual Governance Statement (Section 1) Approve Accounting Statements (Section 2)	5 mins
14	<b>Planning = See Separate Sheet</b>	2 mins
15	<b>Speakers</b> Richard Pailthorpe – The History of Singleton and Charlton	30 mins

**Signed & Dated – Clerk of Singleton & Charlton Parish Council**

**Parish Council Members** – Cllr Graham Zacharias (Chairman), Cllr Tony Marshall , Cllr Rebecca Trowell, Cllr Pete Williams, Cllr Mat Chesshire